Zimbra Setup for iOS 9 and Later

Note: Synchronizing your Apple iOS device to your KSU Zimbra account will erase all existing contacts from your device. To prevent this from happening, see Step 10 and below.

1. On your Apple device, tap Settings.

2. Scroll to and tap Mail, Contacts, Calendars (See Figure 2).
3. Tap Add Account (See Figure 2).

4. Tap Exchange.

5. In the Exchange dialog box, enter the following (See Figure 4).
   a. Email - Your KSU email address
   b. Password - Your KSU password for your email address
   c. Description - Enter a description

6. Tap Next (See Figure 4)
7. If you receive a **Cannot Verify Server Identity** pop-up, tap **Continue**.

![Cannot Verify Server Identity](figure5.png)

**Figure 5 - Cannot Verify Server Identity**

8. In the *Exchange* dialog box, enter the following (See Figure 6).
   a. **Server** - email.kennesaw.edu
   b. **Username** - Enter your NetID

9. Tap **Next** (See Figure 6).

![Exchange Dialog Box](figure6.png)

**Figure 6 - Exchange Dialog Box**

10. Set **Mail** and **Calendars** to **On** (See Figure 7).
11. Set **Contacts** and **Reminders** to **Off** (See Figure 7).
12. Tap **Save** (See Figure 7).

**Note**: If you use the Apple MobileMe synchronization service, you may set Contacts to ON, without losing your existing contacts.

![Mail and Calendars On](figure7.png)

**Figure 7 - Mail and Calendars On**