Overview of the Swivl Marker and Equipment

The Swivl robot comes equipped with one Primary Marker and four Secondary Markers. The Swivl base only follows the Primary Marker, so it is generally worn by the instructor or lead. The Secondary Markers are used to pick up audio throughout the room. Two (2) red flashing lights indicate either low battery or that the base needs a firmware update.

The equipment required to successfully pair the Primary Marker and Secondary Markers with the Swivl robot is listed below.

a. Primary Marker  
b. Secondary Markers  
c. Neck Lanyard  
d. Marker Clip  
e. Wrist Lanyards for Secondary Markers

![Markers and Accessories](image)

**Figure 1 - Markers and Accessories**

**Note:** Always make sure that the Swivl Robot and all battery-operated accessories that will be used are fully charged and that you are familiar with the functionality of the robot and markers before using them.
Overview of the Primary Marker

a. **Power** button
b. **Record** Start/Stop
c. **Audio Jack/Charging**
d. **Navigation** Button (left, right, up, down).
e. **Microphone**

Using the Primary Marker

The *Primary Marker* is the only all-black marker and can also be identified by its two green LED lights. The *Primary Marker* also controls the *Secondary Markers*.

1. The *Primary Marker* is located on the docking station of the *Swivl* robot.

2. Connect your *ipad* to the *Swivl* robot.
3. Press and hold both **power** and **sync** button simultaneously until power LED on base flashes. Then release.

![Figure 5 - Swivl Robot](image)

4. Press and hold both **power** and **sync** button simultaneously until power LED on marker flashes green. Then release. **Pairing** is complete.

![Figure 6 - Primary Marker](image)

**Using the Secondary Markers**

*Secondary Markers* have a colored sticker and can also be identified by their one green light. *Secondary Markers* are used by other instructors in the same class with fewer privileges than the instructor in possession of the **primary marker**. These *secondary markers* pick up audio but are not tracked by the *Swivl robot*.

1. Turn the **Robot** on (See Figure 7).
2. Turn **Markers** on (See Figure 7).
3. Open *Swivl app* (See Figure 7).

![Figure 7 - Robot, Marker and Swivl App](image)
4. Place the **Marker** you want to pair into the **Robot’s** dock. Blinking pair LED on the **Robot** base of the Robot indicate that pairing is in progress.

Figure 8 - Marker Docked in Swivl

5. Notification on the screen of the **Swivl** App indicate that pairing is in progress. Remove **Marker** from **Robot** when the **Pairing complete** notification appears on the screen of the mobile device.

Figure 9 - Swivl App Notification
6. Take the **Marker** out of the dock and turn the Marker on. After successful pairing, you will see the **Marker** appear in **Robot** Tab.

![Robot setup interface](image.jpg)

**Figure 10 - Caption Panel in Swivl App**