

Setting up Remote Access for Your Office PC on Windows 7

The following demonstrates how to set up your Windows 7 computer for remote connection:

1. Click **Start**.
2. Right-click **Computer**.
3. A menu will appear. Click **Properties**.
4. Click **Remote Settings** on the left side of the window.
5. The *System Properties* window will appear. Click the **checkbox** for *Allow Remote Assistance connections to this computer* if it is not checked (see Figure 1).
6. Click the **Select Users** button (see Figure 1).

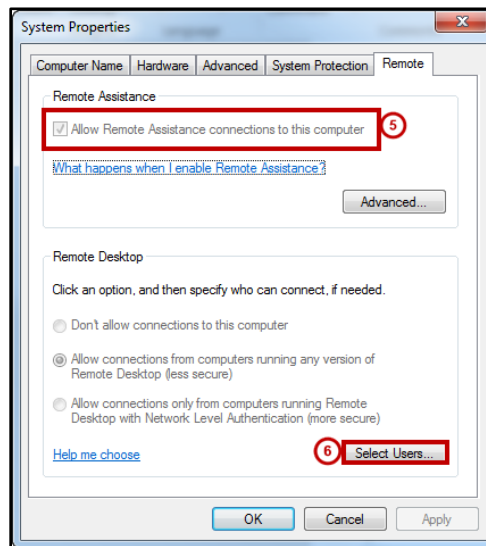


Figure 1 - Allow Remote Assistance Connections

7. Click the **Add** button.
8. The *Select Users or Groups* window will appear. Type in the following: **WIN\NetID** (i.e.: WIN\juser) (See Figure 2).
9. Click on **OK** (See Figure 2).

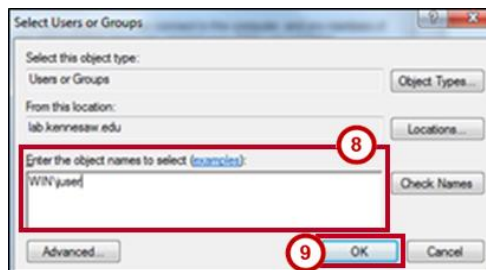


Figure 2 - Enter User Name(s)

10. Your office PC is now ready for you to connect from off-campus.

For additional support, please contact the KSU Service Desk

Page 1 of 1

KSU Service Desk for Faculty & Staff

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