Setting up Remote Access for Your Office PC on Windows 7

The following demonstrates how to set up your Windows 7 computer for remote connection:

1. Click **Start**.
2. Right-click **Computer**.
3. A menu will appear. Click **Properties**.
4. Click **Remote Settings** on the left side of the window.
5. The **System Properties** window will appear. Click the **checkbox** for **Allow Remote Assistance connections to this computer** if it is not checked (see Figure 1).
6. Click the **Select Users** button (see Figure 1).

![Figure 1 - Allow Remote Assistance Connections](image)

7. Click the **Add** button.
8. The **Select Users or Groups** window will appear. Type in the following: **WIN\NetID** (i.e.: **WIN\juser**) (See Figure 2).
9. Click on **OK** (See Figure 2).

![Figure 2 - Enter User Name(s)](image)

10. Your office PC is now ready for you to connect from off-campus.