Hallpass Instructions for Connecting to PC with a Mac

Note: You must leave your office PC powered ON in order to remote to it. You can log out of your machine and leave it at the login prompt.

Step One: Obtain your machine name from your Campus PC
1. Click on Start.
2. Right-click on Computer.
3. A menu will appear. Click on Properties.
4. The System window will open. Note your full computer name under Computer name, domain, and workgroup settings (e.g. KSUP123456.win.kennesaw.edu).

Step Two: Set up Remote Access on your office PC
1. Click on Start.
2. Right-click on Computer.
3. A menu will appear. Click on Properties.
4. Click on Remote Settings on the left side of the window.
5. The System Properties window will appear. Make sure the box for “Allow Remote Assistance connections to this computer” is checked.
6. Click the Select Users button.
7. Click the Add button.
8. Type in the following: WIN\yournetid (i.e.: WIN\juser).
9. Click on OK.
Your office PC is now ready for you to connect from off-campus.

Step Three: Set up KSU HallPass Attributes
1. Navigate your browser to https://hallpass.kennesaw.edu
2. Login with your NetID and password.
3. Click on the Account tab at the top of the window.
4. Under System Information, type in the full name of your office PC, followed by the domain name (i.e.: KSUP123456.win.kennesaw.edu).
Step Four: VPN Access

To access your computer from off-campus, you will need the latest Java installed. This application is set to automatically install when you click on “My Computer” within the HallPass site (See step 4. below). If the software does not install automatically, go to http://www.java.com/en/ to download the free Java application.

1. Point your browser to https://hallpass.kennesaw.edu
2. Login with your NetID and password.
3. The Resources tab will open by default and display My Resources.
4. Click on **My Computer (Mac to Windows)** to connect to your office PC from a Mac.

   **Note:** If prompted, be sure to activate and allow Java to run.

   **Note:** When in Safari and Java gets stuck on “.sslvpn/” then follow the steps below. Java version 7u51 and higher currently doesn’t work in Safari with Hallpass on a Mac.

   a. With Safari open, click on Safari from the menu bar.
   b. Click on Preferences.
   c. Click on the Security tab.
   d. Next to Internet Plug-ins, click on the Website Settings button.
   e. On the left side of the window, click on Java.
   f. On the right side of the window, for hallpass.kennesaw.edu click on the drop down and select Run in Unsafe Mode.
   g. Click the Trust button.
   h. Click the Done button.
   i. Close the Preferences menu.
   j. Refresh the website.
   k. Click on **My Computer (Mac to Windows)** to connect to your office PC from a Mac.