D2L Brightspace – Quizzes Lockdown Browser Dashboard

What is the LockDown Browser Dashboard?
The LockDown Browser Dashboard consists of the settings needed to enable the Respondus LockDown Browser (RLDB) and Respondus Monitor. The LockDown Browser Dashboard is located within the Quizzes tool in D2L Brightspace - Daylight Experience. Lockdown Browser is a custom browser that locks down the testing environment in D2L Brightspace - Daylight Experience. When students use LockDown Browser to access a quiz, they are unable to print, copy, go to another URL, access other applications, or close a quiz until it is submitted for grading. Tests created for use with LockDown Browser cannot be accessed with standard browsers, either.

Accessing the LockDown Browser
The following explains how to access the LockDown Browser tool from the course’s Quizzes page:

1. From the Course Home Page, click Quizzes on the Navbar.

![Figure 1 - Quizzes](image)

2. Click LockDown Browser.

![Figure 2 - LockDown Browser](image)

3. You will be taken to the About LockDown Browser page, which provides you resources for utilizing the tool. Click Continue to LockDown Browser.

![Figure 3 - Access Request](image)

Note: Placing a check next to Don’t show this page again will take you directly into Respondus LockDown Browser in the future.
4. The *Respondus LockDown Browser Dashboard* will appear.

![Respondus LockDown Browser Dashboard](image)

**Figure 4 - LockDown Browser Dashboard**

**Note:** Quizzes labeled with “Required” require students to use LockDown Browser and quizzes labeled “Not Required” do not require students to use LockDown Browser.

**Enabling the Respondus LockDown Browser**

The following explains how to enable *Respondus LockDown Browser* for a quiz:

1. In the *LockDown Browser Dashboard*, find the quiz for which you would like to enable the LockDown Browser.

2. Click the **dropdown menu** to the left of the quiz (See Figure 5).

3. Click **Settings** (See Figure 5).

4. Click the **radio button** next to *Require Respondus LockDown Browser for this exam*. Optionally, you may create a password that students must enter to start the quiz. Lockdown Browser will prompt students to enter the instructor-provided password before proceeding with the quiz.

![Math Quiz - Requires Respondus LockDown Browser + Webcam](image)

**Figure 6 - Require Respondus LockDown Browser**

**Note:** To enable *Respondus Monitor*, it is required that you enable the Respondus LockDown Browser.
5. Click the [+] next to Advanced Settings to view additional options.

![Image](image1.png)

**Figure 7 - Accessing Advanced Settings**

6. The Advanced Settings options appears. The options are as follows:

   a. **Exam Lock** - Prevents students from exiting the browser until the exam is completed. This is used in testing centers where a proctor can enter a password to exit an exam early (See Figure 8).

   b. **iPad use** - Allows students to take the exam with an iPad using the LockDown Browser app (See Figure 8).

   c. **External Web Domains** - Allows students to access the exam with screen reader accessibility programs (See Figure 8).

   d. **Calculator Options** - Allows students to use a calculator during the exam (See Figure 8).

   e. **Printing Options** - Allows students to print from the toolbar (See Figure 8).

![Image](image2.png)

**Figure 8 - Advanced Settings Options**

7. Click **Save and Close** to apply settings
What is Respondus Monitor?
Respondus Monitor is a companion product for the Respondus LockDown Browser that records students during online, non-proctored quizzes. When this feature is enabled for a quiz, students are required to use the LockDown Browser with a webcam and a microphone. After the quiz is complete, an instructor can review details of the assessment, even the recorded videos.

Setting up Respondus Monitor with the LockDown Browser
The following explains how to enable webcam monitoring with the LockDown Browser for a quiz:

Note: Prior to the first quiz, you may want to have students complete a practice quiz that uses LockDown Browser with the webcam (Respondus Monitor) to ensure that their LockDown Browser is installed correctly, and that they understand how to go through the webcam Startup Sequence.

To enable the Respondus Monitor Webcam:

1. After enabling the Respondus LockDown Browser, underneath Monitor Webcam Settings, select Require Respondus Monitor for this quiz.

![Figure 9 - Require Respondus Monitor for this Exam](image)

Note: Select Either Respondus Monitor or a proctored lab can be used to take this quiz to give students the option to either take the quiz with a webcam or in a proctored setting. A password will then be required to access the quiz for use in a proctored setting.

2. A message will appear describing Respondus Monitor. Select the checkbox for Don’t show this message again (See Figure 10).

3. Click the exit button (X) in the top right corner to close the window (See Figure 10).
4. After selecting your webcam settings, select the items to be included in the Startup Sequence. These are the steps that a student must complete prior to the start of a quiz. Most of these settings are optional and can be reordered using drag and drop.

   a. **Webcam Check** – This setting is required and cannot be changed. All students must test their webcam and microphone to make sure they are working properly (See Figure 11).

   b. **Student Photo** – Students will take a picture of themselves to verify that they are indeed the person taking the quiz (See Figure 11).

   c. **Show ID** – Students will take a picture of their ID card. Select Edit Text to insert instructions on the type of ID students should use (See Figure 11).

   d. **Environment Check** – Students will take a short video of their surroundings to verify that they are the only person in the room, and there are not any visible items that could be used during the quiz. Select Edit Text to insert instructions for the environment check (See Figure 11).

   e. **Additional Instructions** – Select Edit Text to add any additional instructions or comments regarding the quiz (See Figure 11).

![Figure 11 - Startup Sequence](image)

   **Note:** To test the items within the Startup Sequence, click **Preview** next to each item.

5. Click **Save and Close**.