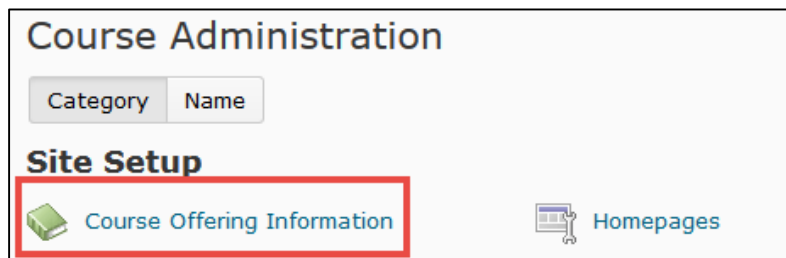


Changing a Course Start or End Date in D2L Brightspace

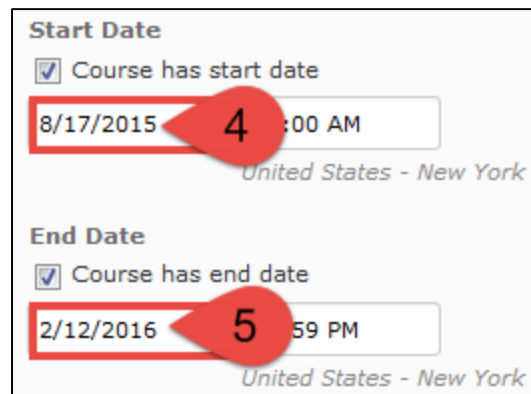
Courses are loaded with the course *Start Date* set to the official start date of each Semester or sub-semester (such as Maymester). Students cannot see or access a course in D2L Brightspace until the start date. Likewise, students cannot see or access courses once the course *End Date* has passed.

If students need to have access outside of the default dates, an instructor can change the start and end dates for their course.

1. Access the course in [KSU D2L Brightspace](#).
2. Click **Edit Course** in the navigation bar.
3. Under the *Site Setup* section, click **Course Offering Information**.

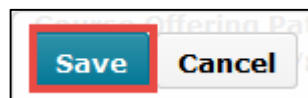


4. Under the **Course has start date** option, enter the date and time when you would like to students to begin their access.
5. Under the **Course has end date** option, enter the date and time when student access should close.



The screenshot shows the 'Start Date' and 'End Date' configuration options. Both are checked. The 'Start Date' is set to 8/17/2015 at 4:00 AM. The 'End Date' is set to 2/12/2016 at 5:59 PM. Red boxes and circles highlight the date and time fields respectively.

6. Click **Save** to finish.



Note: The start and end dates apply to all enrolled students.

For additional help or installation issues, please contact:

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- Email: service@kennesaw.edu
- Website: <http://uits.kennesaw.edu/faculty-staff/>

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