What is Respondus Monitor?

Respondus Monitor is a companion product for the Respondus LockDown Browser (RLDB) that records students during online, non-proctored quizzes. When this feature is enabled for a quiz, students are required to use a webcam and microphone with the LockDown Browser. After the quiz is complete, the instructor can review details of the assessment, even the recorded videos.

Requirements:

- Windows: 10, 8, 7
- Mac: MacOS X 10.10 or higher
- For Mac users: Safari must function properly on the computer
- iOS: 7.0+ (iPad only). Must have a compatible LMS integration. Details.
- Adobe Flash Player - For assistance with the Adobe Flash Player, contact the Student Helpdesk at 470-578-3555 or studenthelpdesk@kennesaw.edu.
- Web camera (internal or external) & microphone
- A broadband internet connection
- Respondus LockDown Browser must be installed on the computer you will be using to take the quiz. For instructions on how to install the Respondus LockDown Browser, see the Student Guide on D2L Brightspace Quizzes with the Respondus LockDown Browser, located on the UITS Documentation Center at http://uits.kennesaw.edu/cdoc.

Taking a Quiz using the Respondus Monitor Webcam

The following instructions explain how to take a quiz using Respondus Monitor.

Note: A quiz that requires you to take the quiz using the LockDown Browser and a webcam will have “Requires Respondus LockDown Browser + Webcam” next to the quiz name.

1. After clicking the Quiz, you will be taken to a page prompting you to install Respondus Lockdown Browser. Click Download and install the latest version of LockDown Browser if it is not currently installed on your computer.
2. In the **Respondus Lockdown Browser** page, click **Install Now**.

![Figure 3 - Click Install Now](image)

3. Navigate to the and double click the **LockDownBrowser** installation file in your **downloads** folder.

![Figure 4 - LockDown Browser Installation](image)

4. Once installed on your computer, click **Launch LockDown Browser** in D2L Brightspace.

![Figure 5 - Launch LockDown Browser](image)

5. If prompted, click **Open LockDown Browser**.

![Figure 6 - Open LockDown Browser](image)
6. From the Quiz launcher, click **Start Quiz!**

![Start Quiz](image)

**Figure 7 - Start Quiz**

7. In the Confirmation window, click **OK**.

![OK](image)

**Figure 8 - Click OK**

8. You will be taken to the **Startup Sequence**. The startup sequence is a series of steps that you will have to complete before beginning the quiz. You will first need to review the **Terms of Use Agreement** and click **Agree**.

![Startup Sequence](image)

**Figure 9 - Startup Sequence**

9. Next, you will be directed to complete the **Webcam Check**. Follow the instructions to confirm that your webcam and microphone are working properly.

**Note:** The first time the webcam check is performed on a PC, you will receive a message from Adobe Flash Player requesting access to your camera and microphone. You will need to select **Allow** and **Remember**, and then select **Close** to continue.

![Allow and Remember](image)

**Figure 10 - Allow and Remember**
10. The remaining steps of the *Startup Sequence* have been set up by your instructor and are required to take the quiz. Follow the instructions for each item. You can view your progress along the left side of the screen.

a. **Guidelines + Tips** - This setting will give you basic tips for taking an exam with Respondus Monitor (See Figure 11).

b. **Student Photo** – You will take a photo of yourself to verify that you are the person taking the quiz (See Figure 11).

c. **Show ID** – You will need to take a picture of your ID card. Your instructor may provide instructions on the type of ID that should be used (See Figure 11).

d. **Environment Check** – The *Environment Check* is used to confirm that there are no visible items in your surrounding area that could be used during the quiz. When ready, select **Start Recording**, and then use your webcam to scan the room where you will be taking the quiz. Click **Stop Recording** once you are done (See Figure 11).

e. **Additional Instructions** – Your instructor may have added some additional instructions for you before beginning the quiz. Read these instructions, and then click **Continue** (See Figure 11).

f. **Facial Detection Check** – Respondus Monitor will perform a facial detection check before the start of an exam. This helps to identify problems with badly positioned webcams, poor lighting, and prevents the intentional covering of a webcam (See Figure 11).

g. Once the Startup Sequence is complete, click **Begin Exam** to start the timer and begin taking the quiz. From this point forward, you cannot exit the LockDown Browser until the quiz has been submitted for grading (See Figure 11).

Figure 11 - Startup Sequence
Note: During the quiz, a webcam icon will be located in the top-right corner of the screen to confirm that your webcam is recording.

11. Once you submit the quiz for grading, the recording will stop and a LockDown Browser Monitor-Student Feedback survey will appear. This survey is for Respondus use only. Your instructor will not see your responses. Once you complete the survey, select Submit Feedback.

12. You may now close the LockDown Browser and log out of D2L Brightspace.