The following describes how to set up and connect remotely to your office Mac from off-campus using a VPN connection and a remote desktop connection using a Windows 10 PC. For information regarding installing the GlobalProtect app to utilize a VPN connection, please refer to the KSU VPN Client Installation for Windows 10 documentation in the UITS Documentation Center.

Setting Up Your KSU Mac Computer for Remote Connection

The following demonstrates how to set up your macOS computer for remote connection:

1. In the Finder, click System Preferences.

![Figure 1 - Click System Preferences](image1)

2. The System Preferences window will appear. Click Sharing.

![Figure 2 - Click Sharing](image2)
3. The *Sharing* window will appear. Click the **Screen Sharing** checkbox (See Figure 3).
4. Click the **Add (+)** button (See Figure 3).

![Figure 3 - Screen Sharing](image)

5. Under *Users & Groups*, click your **Name** (See Figure 4).
6. Click the **Select** button (See Figure 4).

![Figure 4 - Select Sharing Username](image)
7. Your name will appear in the *Allow access for* window (See Figure 5).
8. Make note of the **Computer Name** (e.g., ksup12345mac) (See Figure 5).
9. To close the *Sharing* window, click the **exit** button in the upper left corner (See Figure 5).

![Figure 5 - Computer Name and IP Address](image)

**Establishing the VPN Connection on the Off-Campus PC**

The following explains how to connect to your macOS computer using a PC:

1. Access the VPN by clicking the **GlobalProtect icon** in the taskbar system tray.

![Figure 6 - Taskbar System Tray](image)

2. The **GlobalProtect** window will appear. Click **Connect**.

![Figure 7 - Click Connect](image)
3. The *Sign In* window will appear. Enter your **KSU Email Address** and **password** (See Figure 8).
4. Click **Sign In** (See Figure 8).

![Figure 8 - Sign In](image)

5. You will be directed to the *Duo Authentication* window to verify your identity. Follow the appropriate steps to provide verification.

**Note:** To access instructions for Duo setup and verification, please visit the [UITC Documentation Center](#).

![Figure 9 - Duo Verification](image)
6. The connection process will begin.

![Figure 10 - Connecting to VPN](image)

7. When successfully connected, the status indicator will change to **Connected** and the GlobalProtect icon will change to color rather than gray scale. You are now connected to the KSU campus network through the GlobalProtect.

![Figure 11 - Connected](image)
Connecting from Off-Campus to Your Office Mac Using Remotix Software on a PC

1. After connecting to the VPN, on the Windows 10 desktop, click the Remotix icon.

Note: For information on installing Remotix, please see Setting Up Your Office Mac for Remote Connection in the UITS Documentation Center.

![Figure 12 - Click the Remotix Icon](image)

2. As an alternative, click the Windows 10 Start menu.

![Figure 13 - Start Menu](image)

   a. To search for the Remotix application, begin typing the term Remotix (See Figure 14).
   b. As you type, the search results will begin to populate with matches to the text you entered. Click Remotix (See Figure 14).

![Figure 14 - Click Remotix](image)
3. To connect to your Mac, double-click the **Office Mac** connection you created during Remotix installation.

![Figure 15 - New Connection Created](image)

4. The **Authentication: Office Mac** window opens. In the **Username** field, enter your **NetID** (See Figure 16).
5. In the **Password** field, enter your **password** (See Figure 16).
6. Click **Connect** (See Figure 16).

![Figure 16 - Enter Credentials](image)

7. You are now remotely connected to the device selected in step 3 (your Office Mac).

![Figure 17 - Remotely Connect to Office Mac](image)
8. When ready to disconnect from the remote connection, click the Exit (X) button in the top right-hand corner.

Disconnecting the VPN Connection

1. To disconnect from the network, click the GlobalProtect icon in the taskbar system tray.

2. Click Disconnect.

3. You will be disconnected from the VPN when the Status indicator changes to Not Connected and the GlobalProtect icon changes to a gray scale color.