Connecting from Off-Campus to Your Campus PC on MacOS

The following demonstrates how to connect remotely to your campus PC from off-campus using a VPN connection and a remote desktop connection on a Mac. For information on installing the GlobalProtect Agent to utilize a VPN connection, please refer to our VPN Client Installation for Mac documentation https://uits.kennesaw.edu/cdoc.

Preparing to Connect to Your Campus Windows 10 PC

Identifying the Windows 10 PC Name
1. In the Windows 10 taskbar, click the Start menu.
   
   ![Figure 1 - Click Start Menu](image1)

2. Click Settings.
   
   ![Figure 2 - Click Settings](image2)
3. The Windows settings window appears. Click **System**.

![Windows Settings](image)

**Figure 3 - Click System**

4. The **System** window appears. Click **About** (See Figure 4).
5. The **About** window appears. Make note of the **Device name** for remote desktop access (See Figure 4 Error! Reference source not found.).
6. Click the **Exit (X)** button to close the window.

**Figure 4 - About Your PC**

**Figure 5 - Click Exit**
Establishing the VPN connection on the Off-Campus Mac

1. Connect to the *GlobalProtect VPN service* by clicking the *GlobalProtect* icon, located on the menu bar.

![Figure 6 - GlobalProtect Icon](image)

2. The *Portal* field will populate with the VPN address entered during client installation (vpn.kennesaw.edu). Enter your login credentials (e.g., *NetID* and *password*) (See Figure 7).

3. Click *Connect* (See Figure 7).

![Figure 7 - Enter Login Credentials](image)

4. You are now connected to the KSU campus network through the GlobalProtect VPN client.

![Figure 8 - Connect to VPN](image)
5. To connect from your off-campus Mac to your office PC, click **Go** in the menu bar (See Figure 9).
6. Click **Applications** (See Figure 9).
7. Click Microsoft Remote Desktop.

![Figure 10 - Click Microsoft Remote Desktop](image)

8. The Microsoft Remote Desktop window will open. Click New to configure a remote connection.

![Figure 11 - New Remote Desktop Connection](image)

9. Enter a Connection name (See Figure 12).

10. Enter the complete PC name to which you want to connect remotely (e.g., KSUP12345.win.kennesaw.edu) (See Figure 12).

11. In the Gateway drop-down box, select Add gateway (See Figure 12).
12. The *Gateway* tab will appear. Click the **Add (+)** button.

![Figure 13 - Click the Add Button](image)

13. Enter the following information to configure the *Gateway* settings:
   
a. In the *Gateway name* field, enter a **name** that you will recognize (See Figure 14).
   
b. In the *Server* field, enter the full address of the PC to which you want to connect (e.g., ksup12345.win.kennesaw.edu) (See Figure 14).
   
c. In the *User name* field, enter your **domain\netID** (e.g., WIN\juser1) (See Figure 14).
   
d. In the *Password* field, enter your **netID password** (See Figure 14).
   
e. Click the **Close** button. (See Figure 14).

![Figure 14 - Configure Gateway](image)
14. You have returned to the General tab. Next to Gateway, click the **drop-down arrow** (See Figure 15).

15. Next to Gateway, select the **Gateway name** entered in step 14 (See Figure 15).

![Gateway Selection](image1)

**Figure 15 - Gateway Selection**

16. The remote connection settings are now saved. The *Microsoft Remote Desktop* window will appear. From the Remote Desktop window, double-click the **remote connection name** (e.g., *Office PC*) to connect remotely to the PC.

![Remote Desktop](image2)

**Figure 16 - Double-Click the Remote Connection Name**

17. The **Remote Connection** window will open.

![Connecting to PC](image3)

**Figure 17 - Connecting to PC**
Note: A Verify Certificate message may appear. Click Continue to proceed.

![Verify Certificate](image)

**Figure 18 - Verify Certificate**

18. You are now connected to your office PC.

![Remote Connection](image)

**Figure 19 - Remote Connection**

### Disconnecting the Remote and VPN Connections

1. To disconnect from remote desktop, in the menu bar, click Microsoft Remote Desktop (See Figure 20).
2. In the drop-down menu, click Quit Microsoft Remote Desktop. This will close your connection to your office PC (See Figure 20).

![Quit Remote Desktop](image)

**Figure 20 - Quit Remote Desktop**
3. To disconnect from the network, click the **GlobalProtect** icon in the menu bar.

![GlobalProtect in Menu Bar](image)

Figure 21 - GlobalProtect in Menu Bar

4. Click **Disconnect**.

![Disconnect](image)

Figure 22 - Disconnect