Connecting from Off-Campus to Your Campus PC on MacOS

The following demonstrates how to connect remotely to your campus PC from off-campus using a VPN connection and a remote desktop connection on a Mac. For information on installing the GlobalProtect Agent to utilize a VPN connection, please refer to our VPN Client Installation for Mac documentation.

Preparing to Connect to Your Campus (Office) Windows 10 PC

Identifying the Windows 10 PC Name

1. In the Windows 10 taskbar, click the Start menu.

2. Click Settings.

---

Figure 1 - Click Start Menu

Figure 2 - Click Settings
3. The **Windows settings** window will appear. Click **System**.

![Windows Settings window](image)

**Figure 3 - Click System**

4. The **System** window will appear. Click **About**.

![System window](image)

**Figure 4 - Click About**
5. The *About* window will appear. **Make note** of the **Device name** for remote desktop access.

![Figure 5 - About Your PC]

6. Click the **Exit (X)** button to close the window.

![Figure 6 - Click Exit]
Establishing the VPN connection on the Off-Campus Mac

1. Connect to the *GlobalProtect VPN service* by clicking the **GlobalProtect** icon, located on the menu bar.

   ![Figure 7 - GlobalProtect Icon](image)

   **Figure 7 - GlobalProtect Icon**

2. Click **Connect**.

   ![Figure 8 - Click Connect](image)

   **Figure 8 - Click Connect**

3. The *Portal* field will populate with the VPN address entered previously. Enter your login credentials (e.g., **NetID** and **password**) (See Figure 9).

4. Click **Connect** (See Figure 9).

   ![Figure 9 - Enter Login Credentials](image)

   **Figure 9 - Enter Login Credentials**

5. When successfully connected, the *Status* indicator will change to **Connected**. You are now connected to the KSU campus network through the GlobalProtect VPN client.
6. To connect from your off-campus Mac to your office PC, click **Go** in the menu bar (See Figure 10).

7. Click **Applications** (See Figure 10).

![Figure 10 - Applications](image)

8. The **Applications** window will appear. Click **Microsoft Remote Desktop**.

![Figure 11 - Click Microsoft Remote Desktop](image)

9. The **Microsoft Remote Desktop** window will open. Click **New** to configure a remote connection.

![Figure 12 - New Remote Desktop Connection](image)
10. Enter a **Connection name** (See Figure 13).
11. Enter the complete **PC name** to which you want to connect remotely (e.g., KSUP12345.win.kennesaw.edu) (See Figure 13).
12. In the **Gateway** drop-down box, select **Add gateway** (See Figure 13).

![Figure 13 - Remote Connection Settings](image)

13. The **Gateway** tab will appear. Click the **Add (+)** button.

![Figure 14 - Click the Add Button](image)
14. Enter the following information to configure the Gateway settings:
   a. In the Gateway name field, enter a name that you will recognize (See Figure 15).
   b. In the Server field, enter the full address of the PC to which you want to connect (e.g., ksуп12345.win.kennesaw.edu) (See Figure 15).
   c. In the User name field, enter your domain\netID (e.g., WIN\juser1) (See Figure 15).
   d. In the Password field, enter your netID password (See Figure 15).
   e. Click the Close button. (See Figure 15).

![Figure 15 - Configure Gateway](image)

15. You have returned to the General tab. Next to Gateway, click the drop-down arrow (See Figure 16).
16. Next to Gateway, select the Gateway name entered in step 14 (See Figure 16).

![Figure 16 - Gateway Selection](image)
17. The remote connection settings are now saved. The Microsoft Remote Desktop window will appear. From the Remote Desktop window, double-click the remote connection name (e.g., Office PC) to connect remotely to the PC.

![Microsoft Remote Desktop window](image)

**Figure 17 - Double-Click the Remote Connection Name**

18. The Remote Connection window will open.

![Remote Connection window](image)

**Figure 18 - Connecting to PC**

**Note:** A Verify Certificate message may appear. Click Continue to proceed.

![Verify Certificate message](image)

**Figure 19 - Verify Certificate**
19. You are now connected to your office PC.

**Disconnecting the Remote and VPN Connections**

1. To disconnect from remote desktop, in the menu bar, click **Microsoft Remote Desktop** (See Figure 21).
2. In the drop-down menu, click **Quit Microsoft Remote Desktop**. This will close your connection to your office PC (See Figure 21).
3. To disconnect from the network, click the **GlobalProtect** icon in the menu bar.

4. Click **Disconnect**.

![Figure 22 - GlobalProtect in Taskbar](image22.png)

![Figure 23 - Disconnect](image23.png)