Connecting to Your Windows 10 Office PC with an Android Device

Kennesaw State University VPN is the replacement for Hallpass. The following describes how to identify your PC name and install the GlobalProtect agent to connect remotely to your office PC using a VPN connection and a remote desktop connection on an Android device.

**Note:** This documentation was created using a Samsung Galaxy Tab S (Android version 6.0.1).

**Identifying the Windows 10 PC Name**

1. In the Windows 10 taskbar, click the **Start menu**.

![Click Start Menu](image1.png)

2. Click **Settings**.

![Click Settings](image2.png)
3. The *Windows Settings* window appears. Click **System**.

![Windows Settings](image)

**Figure 3 - Click System**

4. The *System* window appears. Click **About**.

![System](image)

**Figure 4 - Click About**
5. The About window appears. Make note of PC name for remote desktop access.

![About Your PC](image)

**Figure 5 - About Your PC**

**Installing Microsoft Remote Desktop**
To connect to your office PC, you will need the Microsoft Remote Desktop App. The following explains how to locate and install Microsoft Remote Desktop:

1. In Google Play Store, search for **remote desktop** (See Figure 6).
2. In the search results, tap **Microsoft Remote Desktop** (See Figure 6).

![Search for Microsoft Remote Desktop](image)

**Figure 6 - Search for Microsoft Remote Desktop**
3. Tap **Install**.

![Microsoft Remote Desktop](image)

**Microsoft Remote Desktop**

Microsoft Remote Desktop provides remote access to Windows desktops and apps.

**Figure 7 - Install Microsoft Remote Desktop**

4. After installation is complete, tap **Open**.

![Microsoft Remote Desktop](image)

**Microsoft Remote Desktop**

Microsoft Remote Desktop provides remote access to Windows desktops and apps.

**Figure 8 - Open**

5. An acceptance of agreements window opens. Tap the **links** to read the *License terms* and *Privacy statement*.

6. When ready to open Microsoft Remote Desktop, tap **Accept**.

![Accept Terms](image)

**Figure 9 - Accept Terms**
Configuring Microsoft Remote Desktop

1. To add a new remote desktop connection, tap **Add (+)**.

   ![Figure 10 - Add Remote Desktop Connection](image)

2. In the drop-down box, tap **Desktop**.

   ![Figure 11 - Select Desktop](image)

3. In the *PC name* field, enter the KSU computer name you identified in step 5 of Identifying the Windows 10 PC Name (See Figure 12).

4. Tap **Save** (See Figure 12).

   ![Figure 12 - Enter PC Name and Tap User Name Drop-Down](image)
5. You have successfully configured a new remote desktop connection to your office PC.

![Microsoft Remote Desktop Connection](image)

**Figure 13 - New Remote Desktop Connection**

**Note:** You will be required to enter your **NetID** and **password** each every time you connect.

### Connecting to Your Office PC with Microsoft Remote Desktop

1. Connect to the KSU VPN by tapping the **GlobalProtect App** on your device.

![GlobalProtect App](image)

**Figure 14 - Tap the GlobalProtect App**

2. The GlobalProtect VPN agent will open with the portal name pre-populated. Enter your **NetID** and **password** (See Figure 15).

3. Tap **Connect** (See Figure 15).
4. The Welcome window appears. You are now connected to the KSU VPN.

![Welcome to KSU GlobalProtect](image16)

**Figure 16 - KSU Welcome Window**

5. After connecting the KSU VPN, tap the **Microsoft Remote Desktop App**.

![Tap the Microsoft Remote Desktop App](image17)

**Figure 17 - Tap the Microsoft Remote Desktop App**

6. The **Microsoft Remote Desktop** window opens. Tap the **Remote Desktop Connection** for your office PC.

![Tap the Remote Desktop Connection for Your Office PC](image18)

**Figure 18 - Tap the Remote Desktop Connection for Your Office PC**
7. The *Initiating remote connection* window opens. If you are asked to verify the connection, tap CONNECT.

![Figure 19 - Verify Connection](image)

**Note:** To prevent the verification window from opening in the future, tap the checkbox for *Never ask again*.

8. You are now connected remotely to your office PC.

![Figure 20 - Connected to PC](image)
Disconnecting the Remote Desktop and VPN Connections

1. To disconnect from remote desktop, from the Remote Desktop window, tap **Settings** (See Figure 21).
2. Tap the **Exit (X)** button (See Figure 21).

![Figure 21 - Exit Microsoft Remote Desktop](image)

3. To disconnect from the network, tap the **GlobalProtect App**.

![Figure 22 - GlobalProtect App](image)
4. Tap the **Connection** tab.

![Welcome to KSU GlobalProtect](image1)

_Please note:_ Figure 23 - Tap Connection Tab

5. Tap **Disconnect**.

![Connection tab](image2)

_Please note:_ Figure 24 - Disconnect